



2010 Community Table Rules of Operation

The Acton-Boxborough Farmers Market isn't just about food! It's a great place to meet your neighbors, enjoy the outdoor village setting, and experience art and music. It's also a place where you can learn more about your community and its resources.

The Acton-Boxborough Farmers Market is pleased to make available, each market day, one 10'x10' stall for community organizations and groups that work to make our neighborhoods and towns better places. The ABFM Community Table provides an opportunity for those groups to talk with market-goers about the area's organizations and programs, and to spread the word about local civic affairs and public issues affecting our communities.

The Community Table is available to nonprofit and charity organizations, for promotional and educational purposes, at no cost. Groups may not conduct any monetary transactions at the market, including fundraising, contributions, donations, or sales of any kind. Groups may, however, offer the public information on support that can be done off-site, online, etc.

Any organization or group that wishes to participate in the ABFM Community Table must submit an application. The person applying will be held responsible for ensuring that the booth is staffed. **Please contact the ABFM Community Table Coordinator with any questions at coordinator@abfarmersmarket.org. or at 978-877-1657.**

Please read the following 2010 Community Table Rules of Operation. The general ABFM 2010 Rules of Operation apply to the Community Table and staff conduct during market hours.

- The ABFM Community Table is open to any nonprofit organization whose mission has local relevance and is consistent with the mission and rules of the ABFM, as determined by the ABFM Leadership Board.
- The Community Table must be reserved in advance; participation by any one group is limited to no more than three (3) market days per season. Scheduling preference is given to groups who have not previously participated in the current season.
- Community Table staff may arrive at the market to set up no earlier than 8:45am, and must complete their setup by 9:45am.
- For groups who do not have access to a canopy (recommended) and/or a table, the ABFM can provide one of each for use at market; please indicate on the application form your interest in using these ABFM options. **Organizations are responsible for providing their own chairs, signage, display materials, and any additional table for the 10'x10' stall space.**
- There is no electricity available at the market site.
- Community Table staff must remain until market closing, regardless of weather. (Please note that we are a rain-or-shine market; see the ABFM 2010 Rules of Operation for weather regulations.)
- Participants must clean up their stall area at the end of the market.
- Information may be distributed only at the Community Table. Participants may not approach shoppers passing by the Community Table or "hawk" their message in any way that disturbs market-goers or Vendors. Participants may not stand at the entrance or walk around the market to distribute information. Any special requests should be communicated to the Community Table Coordinator at coordinator@abfarmersmarket.org or at 978-877-1657.
- All banners and signage visible to passersby must be family friendly.
- Liability insurance is strongly recommended.